

Central Services
Joan Araujo, Director

Engineering Services
Christopher Cooper, Director

Transportation
David Fleisch, Director

Water & Sanitation
Joseph Pope, Director

Watershed Protection
Glenn Shephard, Director

October 22, 2019

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

Subject: Confirmation of the Original Professional Services Contract No. AE19-044 With Rasmussen & Associates for Preliminary Design Services for the Ronald McDonald Family Room Project Previously Approved by a Deputy Purchasing Agent; Approval of, and Authorization for the Director of Public Works Agency to Execute, Contract Modification No. 1 in an Amount Not to Exceed \$154,500 for Architectural and Engineering Design Services for Preparation of Construction Documents and Office of Statewide Health Planning and Development Permit Coordination; and Finding that the Project is Categorically Exempt from the California Environmental Quality Act; Project No. P6T19001; Supervisorial District No. 1.

Recommendation:

1. Confirm the original Professional Services Contract No. AE19-044 with Rasmussen & Associates (attached hereto as Exhibit 2) for preliminary design services for the Ronald McDonald Family Room project in an amount not to exceed \$34,750, as previously approved by a Deputy Purchasing Agent in the Public Works Agency.
2. Approve, and authorize the Director of Public Works Agency to execute, Modification No. 1 to Professional Services Contract No. AE19-044 with Rasmussen & Associates (attached hereto as Exhibit 3), for architectural and engineering design services for preparation of construction documents and Office of Statewide Health Planning and Development (OSHDP) permit coordination in an amount not to exceed \$154,500 for a revised not-to-exceed maximum fee amount of \$189,250.
3. Find that the project is categorically exempt from California Environmental Quality Act (CEQA) under Section 15301 of the State CEQA Guidelines (Class 1) and that there are no unusual circumstances under CEQA Guidelines Section 15300.2(c).



Fiscal/Mandates Impact:

Mandatory: No
Source of Funding: Health Care Foundation for Ventura County
Funding Match Required: None
Impact on Other Department(s): None

Summary of Revenue and Total Costs:

		<u>FY 2019-20</u>		<u>FY 2020-21</u>
Revenue:	\$	189,250	\$	0
Costs:				
Direct	\$	189,250	\$	0
Indirect – Agency/Dept.				
Indirect – County CAP				
Total Costs	\$	189,250	\$	0
Net Costs	\$	0	\$	0
Recovered Indirect Costs	\$	0	\$	0

Current Fiscal Year Budget Projections:

Current FY 2019-20 Budget Projection for Ventura County Medical Center - Unit 3300				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Expenditures	\$ 504,040,129	\$ 504,040,129	\$ 504,040,129	\$ 0
Revenue	\$ 501,052,444	\$ 501,052,444	\$ 501,052,444	\$ 0
Operational Income/(Loss)	\$ (2,987,685)	\$ (2,987,685)	\$ (2,987,685)	\$ 0

Sufficient appropriations are included in the FY 2019-20 Adjusted Budget. The operational income includes “Operating Transfers In” that is primarily attributed to county contributions.



Discussion:

On November 1, 2018, your Board approved the agreement with Ronald McDonald House Charities of Southern California for a respite room to be established on the Ventura County Medical Center campus. The project consists of remodeling two spaces within the old hospital building (Building 305). One space will be a family room with an entertainment area and a kitchenette. The other space will be a quiet room to be used for relaxation and reflection. The Health Care Foundation for Ventura County is coordinating the efforts for donations that will be used to fund the project.

On June 11, 2019, Professional Services Contract AE19-044 (Exhibit 2) was issued to Rasmussen & Associates in an amount not to exceed \$34,750. This contract was required to prepare a preliminary design report and cost estimate to determine the entire scope of work required for the Ronald McDonald Family Room.

Contract AE19-044, Modification No. 1 (Exhibit 3) revises the contract to include architectural and engineering services for construction documents, and OSHPD permit coordination.

A vicinity site plan has been included as Exhibit 1.

The project consists of minor interior alterations. There is no expansion of existing use. Therefore, the project is categorically exempt from CEQA under State CEQA Guidelines, Section 15301 Class 1 (see examples (a) and (d)). The exceptions to the exemptions do not apply because there are no unusual circumstances of the project (see section 15300.2(c)). The notice of exemption has been included as Exhibit 4.

The estimated project costs are as follows:

Design (includes preliminary engineering, permitting, design):	\$ 225,000
Construction Engineering (includes OSHPD testing, inspection & observation, construction administration, and project engineering):	\$ 175,000
Construction Estimate:	\$1,000,000
Contingency:	\$ 100,000
TOTAL	<u>\$1,500,000</u>

Funds for this contract are provided by the Healthcare Foundation for Ventura County.

This item has been reviewed by the County Executive Office, the Auditor-Controller's Office, County Counsel, and the Health Care Agency.



If you have any questions concerning this item, please contact:

<u>Person</u>	<u>Telephone No.</u>	<u>Subject Matter</u>
Chris Cooper	805-654-2096	Contracting, Project Management and Technical requirements
Matt Sandoval	805-339-1181	Project Justification
Ursula Sutherland	805-677-5124	Project Financing

Sincerely,



Christopher Cooper
Director, Engineering Services Department

Attachments:

- Exhibit 1 – Vicinity Map
- Exhibit 2 – Consultant Services Contract AE19-044
- Exhibit 3 – AE19-044 Modification No. 1
- Exhibit 4 – Notice of Exemption

